



**City of Auburn
City Council Information Sheet**

Council Workshop or Meeting Date: August 19, 2024

Public Hearing

Author: Glen E. Holmes, Director of Business & Community Development

Subject: CDBG Action Plan Amendment for Program Year 2024

Information:

Each year the Business & Community Development Department presents the Annual Action Plan, detailing the use of Auburn's CDBG funds. This plan is designed to address community needs as detailed in the 5 year Consolidated Plan which was adopted in 2020.

This amendment is intended to reallocate available funds to address the identified community needs outlined within the amendment. This Public Hearing will accompany a 30 day public comment period prior to the submittal of the amended plan to the U.S. Department of Housing & Urban Development.

City Budgetary Impacts:

Funds included within this budget are covered by grants provided by the U.S. Department of Housing and Urban Development. This includes projects, activities and related staff time administering programs.

Staff Recommended Action:

Hold Public Hearing.

Previous Meetings and History:

PRO Housing Grant Workshop October 16, 2023

PRO Housing Grant approval October 23, 2023

Action Plan Public Hearing February 20, 2024

Action Plan Public Comment Period April 26 - May 30, 2024

Action Plan Adoption May 20, 2024

Council Workshop 121 Mill St June 24, 2024

Council Approval of Auburn Resource Center July 1, 2024

Action Plan Amendment Public Comment Period July 30-August 30, 2024

City Manager Comments:

I concur with the recommendation. Signature:

Attachments:

PY24 CDBG Action Plan Amendment



City of Auburn, Maine

Business & Community Development

Glen Holmes, Director

60 Court Street | Auburn, Maine 04210

www.auburnmaine.gov | 207.333.6601

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM Program Year 2024 Revised ACTION PLAN and BUDGET

The City of Auburn is amending its PY24 Action Plan with the U. S. Department of Housing and Urban Development (HUD). This Action Plan revision is in response to emergent community needs described in detail below. These new CDBG funded activities still meet and advance the goals and objectives set forth in the Auburn 2020-2024 Consolidated Plan.

2020-2024 CONSOLIDATED PLAN

The City of Auburn has adopted a 2020-2024 Consolidated Plan for the Community Development Block Grant (CDBG) Program and the HOME Investment Partnerships (HOME) Program which includes both the City of Auburn and Lewiston. The Consolidated Plan identifies many community challenges, establishes priorities, and describes how Community Development resources will address these needs. Although this plan was adopted prior to Covid-19 and many housing-related crises, these amendments still meet the original four goals:

Goal 1: Provide Safe & Affordable Housing

Goal 2: Improve Infrastructure & Reduce Blight

Goal 3: Promote Economic Opportunities

Goal 4: Provide Essential Services

2024 FUNDING

Funding for the Community Development Program is derived from Community Development Block Grant and HOME Investment Partnerships Program allocations for both Auburn and Lewiston. These yearly allocations are supplemented by their respective program income derived from current loan principal paybacks expected within the program year and unspent funds carried over from previous years. Allocations are presented as indicated on our FY24 allocation letter from HUD and internal reports designating available program income and available carryover funds.

Annual Community Development Block Grant Funds: The proposed budget for FFY2024 is \$1090,629 from the following sources of Community Development funds:

CDBG Allocation	\$508,342
Anticipated Program Income	\$100,000
Carry Over Funds	\$482,287

DRIVERS OF CHANGE

After the adoption of the PY24 Action Plan there were three substantial changes which predicate the modification of the annual budget. By amending the CDBG budget the city will be better able to respond to the changing needs of the community.

- a. **Winter Oaks PRO Housing Grant application:** On June 26, 2024 staff received final notice that the pending \$9.5 Million PRO Housing grant application for the Winter Oaks project was not funded. In October 2023 the City Council approved a plan and grant application to develop a sizable portion of city owned property into a mixed income housing development. In the approved PY24 budget is funding for the master planning services needed to begin surveying and engineering this development. These funds are proposed to be reallocated to another project.
- b. **Auburn Resource Center:** On July 1st, 2024, the City Council approved the use of the city owned building located at 121 Mill St to be repurposed into a community resource center. During this planning process and proposal staff was working with Maine State Housing Authority (MSHA) to utilize \$250,000 of Community Solutions Grant funds which the city was already awarded for the Accessory Dwelling Unit Development program do develop a portion of this building for use by non-profit partners to deliver housing services.
- c. **MSHA Funding Determination:** On July 2, 2024, MSHA informed staff that the funding from the Community Solutions Grant, or other funding from MSHA, would not be available to use on the development of the Auburn Community Resource Center.

FUND Re-ALLOCATION

Considering the changes itemized above the Community Development Department is seeking to re-allocate available funding within the PY24 budget funded by the U.S. Department of Housing & Urban Development from the previously presented Winter Oaks & Spot blight activities towards the redevelopment and build-out of the Auburn Community Resource Center located at 121 Mill St.

Budget Detail:

City of Auburn			
PY2024 Amended Budget			
ACTIVITIES	PY24 Budget	PY24 Amendment	DELTA
PLANNING AND ADMINISTRATION	\$111,618.13	\$111,618.13	\$0.00
PROGRAM ADMINISTRATION SALARIES	\$90,618.13	\$90,618.13	\$0.00
GOODS AND SERVICES	\$21,000.00	\$21,000.00	\$0.00
Office Supplies & Software	\$14,500.00	\$14,500.00	\$0.00
Fair Housing Marketing	\$2,500.00	\$2,500.00	\$0.00
Training (Professional Development)	\$4,000.00	\$4,000.00	\$0.00
AFFORDABLE HOUSING	\$242,695.94	\$92,695.94	-\$150,000.00
Affordable Housing Program Delivery	\$37,695.94	\$37,695.94	\$0.00
ALHHP Critical System Repair Program	\$50,000.00	\$50,000.00	\$0.00
LMI LEAD Match Grants	\$0.00	\$0.00	\$0.00
LEAD TESTING/CLEARANCE/TRAINING	\$5,000.00	\$5,000.00	\$0.00
Winter Oaks Affordable Housing	\$150,000.00	\$0.00	-\$150,000.00
PUBLIC IMPROVEMENTS	\$636,315.42	\$786,315.42	\$150,000.00
PI Program Delivery	\$46,315.42	\$46,315.42	
Mill St Resource Center	\$0.00	\$300,000.00	\$300,000.00
Blight Remediation Program	\$150,000.00	\$0.00	-\$150,000.00
PAL Center (Chestnut St Demo & URA)	\$440,000.00	\$440,000.00	\$0.00
PUBLIC SERVICES	\$100,000.00	\$100,000.00	\$0.00
Homeless Services	\$80,000.00	\$80,000.00	\$0.00
Recreation Scholarships	\$20,000.00	\$20,000.00	\$0.00
Safe Voices	\$0.00	\$0.00	\$0.00
Seniors Plus	\$0.00	\$0.00	\$0.00
Contingency	\$0.00	\$0.00	\$0.00
TOTAL EXPENDITURES	\$1,090,629.49	\$1,090,629.49	\$0.00
CDBG Allocation	\$508,342.00	\$508,342.00	\$0.00
CDBG Program Income	\$100,000.00	\$100,000.00	\$0.00
CDBG Funds Rolled Forward	\$482,287.49	\$482,287.49	\$0.00
Administrative CAP 20% Allocation and PI	\$ 121,668.40	\$ 121,668.40	
Public Services CAP 15% Allocation and PI	\$ 106,251.30	\$ 106,251.30	
			BALANCE
TOTAL FUNDS AVAILABLE TO BUDGET	\$1,090,629.50	\$1,090,629.50	\$0.01
Cross Checks			
Admin Cap	Good	Good	
Public Service Cap	Good	Good	
Total Budget	Good	Good	